



SLOUGHHOUSE

Resource Conservation District

HERALD | SLOUGHHOUSE | WILTON

SLOUGHHOUSE RESOURCE CONSERVATION DISTRICT

Board Officers Policy

Amended December 9, 2020

The officers of the District shall be members of the Board. The officers shall include a Chair and Vice-Chair. The Chair, Vice-Chair, and additional officers, as may be designated by the Board, shall be elected by the Board at the December regular meeting following the election or appointment of Directors to scheduled vacancies. In accordance with Public Resource Code Division 9, scheduled vacancies occur on the last Friday of November every other year (even numbered years). If incoming Directors have not qualified by the December meeting, election of officers shall take place at the first regular meeting following their qualification.

During the officer election, nominations will be made one position at a time. Candidates can be nominated by themselves or by another Director. Once all nominations for a position are made the Board will vote for their candidate of choice. A Director must receive a majority of the Board's support to be elected to the office. If there are more than 2 candidates and none receive a majority of votes, then there will be a runoff vote between the 2 candidates who received the most votes.

Each officer elected shall serve a term of two years, provided, however, that an officer may resign at any time or be removed by majority vote of the other members of the Board then in office at any regular or special meeting of the Board. In the event of a resignation or removal of an officer, the Board shall elect a successor to serve for the remainder of that officer's unexpired term.

Chair

The Board shall elect one of its members to act as Chair and, if at any time the Chair shall be unable to act, the Vice-Chair shall assume the role and perform all duties of the Chair. The duties of the Chair include:

- a. Presiding over all meetings of the Board;
- b. Signing contracts, conveyances and other instruments in writing as the Board shall authorize or direct the Chair to sign;
- c. Being responsible for coordination and liaison with District legal counsel, auditors and other consultants who report directly to the Board, unless delegated to SRCD Staff;
- d. Designating members of the Board to undertake special responsibilities and to report to the Board on those activities;
- e. Representing the Board at official functions when necessary, serve as the spokesperson for the Board regarding Board actions, and keep the Board informed of such occasions; and
- f. Performing other duties as they pertain to the office, as prescribed by the Board.

Vice-Chair

In the absence or inability of the Chair to serve, the Vice-Chair shall perform the duties of the Chair and shall perform other duties pertaining to the office as are prescribed by the Board.

Additional Officers

The Board may create additional offices as the business of the District may require. The elected officer shall hold office for a specified period of time, have authority, and perform such duties as the Board determines from time to time. Additional offices may be filled either by members or non-members of the Board.

Policy adopted by the Board of Directors of the Sloughhouse Resource Conservation District on December 9, 2020 by the following vote:

Ayes: Garms, Washburn, Silva, Liebig

Noes:

Abstain: Schneider

Absent:

I, the undersigned, hereby certify that I am the duly appointed and acting Secretary of the Sloughhouse Resources Conservation District, and that at a meeting of the Board of Directors of the District held on December 9, 2020 that the Board Officer Policy has not been rescinded or amended since the date of its adaptation and that it is now in full force and effect.



SRCD Secretary, Austin Miller

12-9-20

Date